



SEAMER PARISH COUNCIL

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15 May 2025

Your ref: NY0491 Seamer (Scarborough) Parish Council

My Ref: Annual Governance Statement 2023-24
Seamer Parish Council - Explanation Line 9

PKF Littlejohn LLP (REF: SBA Team)
15 Westferry Circus
Canary Wharf
London
E14 4HD

By e-mail: sba@pkf-l.com

Dear Sir/Madam,

Annual Governance Statement 2023/24 Seamer Parish Council – Line 9 Accounting Statements 2023/24 Seamer Parish Council – Lines 11a & 11b

I refer to the discrepancy between the Council's Annual Governance Statement 2023/24 line 9 "N/A" and Accounting Statements 2023/24 – Lines 11a "No" & 11b "N/A", and the Annual Internal Audit Report 2023/24 line O and page 24 of the Internal Auditor's detailed report "Yes".

Explanation

As the Internal Auditor correctly reports on page 24 of the detailed report, "the Council is the Custodian Trustee and provides one of the Management Trustees to each of Seamer and Irton War Memorial Hall (Registered Charity No. 515010) and Crossgates Community Centre (Registered Charity No. 1041860), each of which have their own Management Committees of voluntary Trustees and booking arrangements." Furthermore "Copies of the Conveyance and Trust Deeds for Seamer and Irton War Memorial Hall of 1983 (which reproduces that of 1922) and Crossgates Community Centre of 6 July 1993, which include their respective Constitutions in the Schedule at pages 3-7 and the Fifth Schedule at pages 9-14, respectively were provided for the purposes of the audit."

Line O of the Internal Audit Checklist and Paragraphs 2.3 & 5.109 of Proper Practices, and the notes and guidance in Line 11a of the Accounting Statements, confirm that line 9 of the Annual Governance Statement, lines 11a & 11b of the Accounting Statements and line O of the Annual Internal Audit Report relate only where a Council is the sole Trustee, whether Custodian, Managing or both, of a trust/charity. This clearly does not apply to this Council, for which relevant "N/A" and "No" responses have always been submitted by the Council and Internal Auditors in previous AGARs. I addressed this by e-mail of 17 April 2024 with the Internal Auditor to no avail.

Yours faithfully

Andy Jennings
Clerk and Responsible Financial Officer

SEAMER PARISH COUNCIL

Chairman: Councillor Lynda Wallis | **Vice-Chairman:** Councillor Vanessa Milner

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