



# SEAMER PARISH COUNCIL

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**MINUTES:** of the Meeting of the Council held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL on 8 March 2022 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors K Elbourne, D Raine, WH Smith and J White;  
County Councillor D Jeffels, 3 members of the public and the clerk.

## 135 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of the meeting by Councillors H Mallory, V Milner (Vice-Chairman) and J Stockdale be received.
- (b) the previously circulated reasons given for absence by Councillors Mallory, Milner and Stockdale be approved.

## 136 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (a) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (b) no application for dispensation from restrictions on participation in discussion and/or voting was received.

## 137 PUBLIC PARTICIPATION

The following matters were raised by Councillors on behalf of a members of the public:

- (a) Refurbishment of the sandbag store shed roof in Stapleton Close.
- (b) Anti-social behaviour, including drinking alcohol, littering and urinating in the bus stop on Cayton Low Road, approaching the bridge.

RESOLVED that:

- (i) Councillor White's offer to inspect the sandbag store and advise on necessary action to be taken be accepted with thanks.
- (ii) the clerk then be delegated to seek quotations and instruct a contractor, as necessary, to refurbish the sandbag store shed roof in Stapleton Close in consultation with Councillor White and the Chairman & Vice-Chairman.
- (iii) anti-social behaviour in the bus stop on Cayton Low Road, approaching the bridge, be reported to the Police and the Borough Council.

## 138 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 8 February 2022 be approved as a correct record and signed by the Chairman.

## 139 JUBILEE ALLOTMENTS

### (a) Matters resolved under delegation

RESOLVED that, further to Financial Regulation 4.1d) & Standing Orders 15(b)(xviii) to (xx), it be noted no relevant matters had been resolved under delegation since the last meeting.

### (b) Tenants' Participation

RESOLVED that the apologies for absence given in advance of this meeting by a Tenant, for not having been able to attend this or recent meetings, be received.

## 140 HIGHWAYS

### (a) Inconsiderate driving and parking in Pasture Lane, Dennyson Avenue, Bell Close and Eastgate, causing risk to children going to and from Seamer & Irton Community Primary School and inconvenience to residents

RESOLVED that:

- (i) further to minutes 101(b)(iv) of 14 December 2021 and 122(a)(i)(7) of the last meeting, the County Council's approval of a School Street trial outside the school be noted.
  - (ii) further to minutes 122(a)(i)(3) & (6) of the last meeting:
    - (1) options for funding and installation of double yellow lines from Pasture Lane left around its junction with Eastgate be not explored.
    - (2) options for funding, and alternative cycling and walking access to the school be explored.
- (b) Heavy Goods Vehicles inappropriately using Pasture Lane and Chew Lane**
- RESOLVED that, further to minute 122(b) of the last meeting, the installation of 'not suitable for heavy goods vehicles' notices be noted.
- (c) Pasture Lane: Carriageway Height and Ruts**
- RESOLVED that, further to minute 122(c) of the last meeting:
- (i) it be noted no response had been received from the County Council.
  - (ii) Councillor Jeffels' offer to follow this matter up with the County Council's Highways Customer Communications Officer be accepted with thanks.
- (d) Extension of the pavement and creation of a dropped kerb on the Byways side of B1261 Station Road, coming off the roundabout**
- RESOLVED that, further to minute 122(d) of the last meeting, the following be noted:
- (i) a press release contributed to by the Chairman.
  - (ii) a pre-recorded radio interview undertaken by the Chairman.
  - (iii) completion of the works.
  - (iv) a need to check accumulated gravel is removed from the edge of the carriageway, following the works.
- (e) Vehicle Activated Signs (VAS)**
- RESOLVED that, further to minute 134(iii) of the last meeting:
- (i) it be noted the Installation Agreement had been signed and the order placed, under delegation within budget.
  - (ii) the VAS on the B1261 Crossgates be sited opposite Southwold for the start of the school term in September.
- (f) Community Speed Watch (CSW)**
- RESOLVED that, further to minute 28(c) of 10 August 2021:
- (i) it be noted the roadside assessments were due to be undertaken during the week commencing 14 March 2022.
  - (ii) the local Community Speed Watch volunteers be updated.
- (g) Speed limit B1261 Centurion Way to/from Cayton Low Road/Station Road/Byward Drive**
- Further to minute 9(a) of the meeting of Council Members held on 11 January 2022, the Council considered:
- (1) a verbal report by the Chairman, concerning an update from the Neighbourhood Policing Team within a recent Northern Villages Community and Police (CaP) Group meeting, of liaison with the Headteacher of Lady Lumley's School.
  - (2) the results of the Speed Management Protocol (SMP) survey.
  - (3) recent enforcement information from the Neighbourhood Policing Team within the Police Report at minute 144(b), below.
  - (4) further correspondence received from a resident.
  - (5) a verbal contribution by another resident, at the Chairman's discretion.
- RESOLVED that:
- (i) it be noted:
    - a. Lady Lumley's School reported it had no control over school bus pick up and drop off arrangements by the bus company.

- b. the SMP survey, undertaken by a radar data logger 24 hours a day from 10 to 17 September 2022, showed mean speeds of 24mph and 85<sup>th</sup> percentile speeds of 28mph in each direction, with a recommendation for Community Speed Watch.
- c. higher speeds 48 to 55mph were recorded during static enforcement by local Officers of a late morning to early afternoon and late evenings.
- d. there were conflicting views from residents, including whether the situation had improved or deteriorated since the implementation of the 40mph limit between Seamer and Crossgates.

(ii) no further action be taken in this matter.

#### **141 THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS**

Further to minute 123(vi) of the last meeting, the Council considered Terms of Reference for the Queen's Platinum Jubilee Celebrations Working Group.

RESOLVED that the Terms of Reference be approved and adopted.

#### **142 ELECTIONS: NEW UNITARY NORTH YORKSHIRE & PARISH/TOWN COUNCILS – 5 MAY 2022**

RESOLVED that:

- (i) the following documents be received and noted:
  - (1) Parish & Town Council Election Briefing provided by the Borough Council.
  - (2) National Association of Local Councils Legal Briefing L01-22 | Code of Recommended Practice on Local Authority Publicity (England) / Publicity during the Pre-election Period.
- (ii) it be noted Nomination papers could be obtained from the clerk until 30 March, and from Electoral Services at the Borough Council or its website, to be submitted by hand to the Returning Officer via an Electoral Services Officer by appointment, no later than 4pm on Tuesday 5 April 2022.

#### **143 FUTURE MEETINGS**

RESOLVED that:

- (i) the next ordinary meeting of the Council be convened for 7.00pm on Tuesday 12 April 2022.
- (ii) the annual Parish Meeting (Assembly) be convened for 7.00pm on Tuesday 17 May 2022.
- (iii) the Annual Meeting of the Council be convened for 7.00pm on Wednesday 18 May 2022.
- (iv) further to Standing Order 3, further ordinary meetings of the Council be convened for 7.00pm on the second Tuesday of each month, commencing 14 June 2022.

#### **144 CORRESPONDENCE**

The Council considered the following correspondence/communications received since the last meeting:

- (a) Reports of County Councillor Jeffels:
  - (i) Parish notes - February No 2 of 13 February 2022.
  - (ii) PARISH NOTES - SUNDAY FEBRUARY 20 of 20 February 2022.
- (b) Monthly Police Report.
- (c) An update on progress towards a new single council for North Yorkshire Issue 2 – February 2022.

RESOLVED that the reports and correspondence be received.

#### **145 PLANNING MATTERS**

##### **(a) Planning Applications**

- (i) 21/02697/FL Erection of 19no. B2, B8 and E(g) industrial units, Land West Of Chatsworth Court, Lake View, Eastfield.

RESOLVED that no objection and no comment be raised.

- (ii) 21/02945/HS Erection of two storey side extension and proposed front and rear dormers, Arosa Caravan And Camping Park, Ratten Row, Seamer.

RESOLVED that no objection and no comment be raised.

- (iii) 21/02772/LB Repointing of walls and chimney stack, replacement stones and replacement of decorative canopy above front door, Eastgate House, Eastgate, Seamer.

RESOLVED that no objection and no comment be raised.

#### 146 OUTSIDE BODIES

##### (a) Police Meeting

RESOLVED that, further to minute 126(a) of the last meeting, this matter be deferred to the next meeting for a verbal report by the Vice-Chairman.

##### (b) Seamer Sports Association

The Council consider correspondence received concerning lighting on the access lane.

RESOLVED that Beyond Housing be requested to consider the issue, prior to and/or in implementing their proposed housing development.

##### (c) Northern Villages Community and Police (CaP) Group

The Council considered a verbal report by the Chairman and Councillor Elbourne.

RESOLVED that it be noted online reports for non-emergency matters were dealt with by the Police control room in exactly the same way as a call to 101 but sometimes faster due to the ease of assimilating and passing on information.

##### (d) Seamer and Irton War Memorial Hall

The Council considered a verbal report by Councillor White concerning an underground soil drain pipe issue.

RESOLVED that:

- (i) the Management Committee be authorised to engage a plumber to explore and advise on the underground soil drain pipe issue.
- (ii) the clerk then be delegated to authorise necessary works, in consultation with Councillor White and the Chairman & Vice-Chairman.
- (iii) it be noted that installation of the kitchen was near completion.

#### 147 FINANCIAL MATTERS

##### (a) Accounts for payment and income received

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) the clerk be delegated to:
  - (1) approve further income received within the current financial year to 31 March 2022, in consultation with the Chairman and Vice-Chairman, subject to reporting to the Council at the next meeting.
  - (2) approve further payments for invoices received within the current financial year to 31 March 2022, in consultation with the Chairman and Vice-Chairman, subject to:
    - (a) such invoice being consistent with a quotation accepted by the Council, including under delegation, following completion of works;
    - or
    - (b) such invoice being consistent with a professional fee accepted by the Council, including under delegation;
    - and
    - (c) reporting to the Council at the next meeting.

#### 148 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual (minutes 151 & 152, below).

- (b) which is likely to reveal the identity of an individual (minute 152, below).
- (c) relating to the financial or business affairs of any particular person (including the authority holding that information) (minutes 149 to 151, below).
- (d) in respect of which a claim to legal professional privilege could be maintained in legal proceedings (minute 150, below).

#### **149 OUTDOOR GYM EQUIPMENT**

Further to minute 130 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted:
  - (1) a revised quotation from Wicksteed Leisure Ltd had been accepted under delegation.
  - (2) a site meeting was to be held with the Borough Council and Wicksteed Leisure Ltd, to confirm the siting and installation of the equipment, informing the terms of the Licence.
  - (3) subject to agreement of a Licence, an order would be placed with Wicksteed Leisure Ltd.
- (ii) under Financial Regulation 4.4, a further £8,650 of reserves be earmarked and committed to the Play Equipment Inspection/Repairs budget (£10,650 less £2,000 Borough Councillor's Locality Budget confirmed commitment).

#### **150 LAND HOLDING**

Further to minute 133 of the last meeting, the Council considered legal advice received.

RESOLVED that:

- (i) the clerk be delegated to resolve the boundary issue by negotiation.
- (ii) the Council's Solicitor be updated that no further action be instructed pending negotiation.

#### **151 OLD SCHOOL HOUSE**

The Council considered correspondence received from the Agent concerning the recently installed double glazing and the window frames.

RESOLVED that:

- (i) Councillor White's offer to inspect the window frames and advise on any necessary works be accepted with thanks.
- (ii) arrangements be made for Councillor White to attend the property with the Agent by appointment with the Tenant and, subject to this and with reference to Standing Order 25.a.i, Councillor White be authorised to enter the Old School House to inspect all window frames.
- (iii) the clerk then be delegated to authorise necessary works, in consultation with Councillor White and the Chairman & Vice-Chairman.

#### **152 FLOODING ISSUE**

*Councillor Raine declared a personal interest and did not participate in consideration of this matter.*

The Council considered:

- (a) a verbal report by the clerk.
- (b) correspondence received from a resident.

RESOLVED that:

- (i) Councillor Elbourne's practical assistance be noted with thanks.
- (ii) the drainage soakaway be the property owner's responsibility.
- (iii) a drainage plan, if available, be requested from the Borough Council and a copy provided to assist the resident.

*The meeting closed at 9:00 pm*

The next meeting of the Council will be held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD, on 12 April 2022 commencing at 7.00pm