



SEAMER PARISH COUNCIL

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MINUTES: of the Meeting of the Council held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD on 8 February 2022 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, H Mallory, D Raine, WH Smith, J Stockdale and J White;
County Councillor D Jeffels, 2 members of the public and the clerk.

116 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of the meeting by Councillor V Milner (Vice-Chairman) be received.
- (b) apologies for being late given in advance of the meeting by Councillor Stockdale be received.
- (c) the previously circulated reasons given for absence by Councillor Milner be approved.

117 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (a) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (b) no application for dispensation from restrictions on participation in discussion and/or voting was received.
- (c) Councillor Raine declared a personal interest in planning application 21/02827/HS, item 10(a)(i)(1) on the agenda [minute 125(a)(i)(1) of this meeting], and had taken no part in the consideration and decision making under delegation in this matter.

118 PUBLIC PARTICIPATION

Councillor Smith reported, on behalf of a member of the public, on the sad news of the death of former Councillor T Boyes, a former Chairman of the Council, to whom a tribute was paid by Councillor Smith.

RESOLVED that the Council be represented at former Councillor T Boyes' funeral by Councillor Smith.

119 MINUTES

RESOLVED that the previously circulated minutes of the extraordinary meeting of the Council held on 26 January 2022 be:

- (i) amended at minute 113:
 - (1) inserting a new minute 113(ii) "the previously circulated Record of Decision Making of 12 January 2022 be noted."
 - (2) amending the numbering of pre-existing minute 113(ii) to minute 113(iii).
- (ii) then approved as a correct record and signed by the Chairman.

120 JUBILEE ALLOTMENTS

(a) Matters resolved under delegation

RESOLVED that, further to Financial Regulation 4.1 d) and minute 27(b) of 10 August 2021, it be noted no relevant matters had been resolved under delegation since the last meeting.

(b) Tenants' Participation

None.

121 STANDING ORDERS

Further to minutes 54(a)(ii)(4) of 8 December 2020, 88(b) of 9 February 2021, 9 & 17(g) of 4 May 2021, 27(b) of 10 August 2021 and Financial Regulations 4.1 c), d) & e), the Council considered approving and adopting updated Standing Orders reflecting all existing delegations.

RESOLVED that the updated Standing Orders be approved and adopted.

122 HIGHWAYS**(a) Inconsiderate driving and parking in Pasture Lane, Dennyson Avenue, Bell Close and Eastgate, causing risk to children going to and from Seamer & Irton Community Primary School and inconvenience to residents**

Further to minutes 101(b)(ii) of 14 December 2021 and 9(b)(ii) of the meeting of Council Members of 11 January 2022, the Council considered a verbal report by the clerk:

RESOLVED that:

(i) it be noted:

- (1) the meeting attended by Councillor Stockdale, Councillor Jeffels and the clerk with the Headteacher of Seamer & Irton Community Primary School, and the County Council's Highways Project Engineer and Customer Communications Officer, was held on 18 January 2022 with apologies from the Neighbourhood Policing Team and Road Safety Partnership & Problem Solving Officer.
- (2) the School was to publish further children's messages, again publicising the 'park and stride' car parking arrangements at the Londesborough Arms, Copper Horse and Mayfield car parks, with information about the efficiency of walking in contrast to the driving time to school, healthy 'steps', and the fact of reduced exposure to engine fumes walking past rather than sitting in idling vehicles.
- (3) a suggestion was made to consider ways of funding double yellow lines from Pasture Lane left around its junction with Eastgate, obstruction of which frequently blocked this exit flow route at busy times.
- (4) the Borough Council could be requested to issue notices under the Considerate Parking initiative, which were not enforceable in themselves but could focus drivers' minds to potential enforcement, and the issue of a second 'notice' to the same vehicle would result in a follow up letter from the Police.
- (5) it should be reinforced with residents that they should take car details and preferably a picture and forward these to the Police to follow up:
 - (a) if they witness dangerous driving, including vehicles driving the wrong way down White House Lane.
 - (b) if inconsiderate drivers block access to their drives.
- (6) it was suggested to re-consider alternative access to the school, by road and/or on foot.
- (7) the County Council was considering piloting an initiative but further details of this could not be given publicly before a decision, expected before the end of February.
- (8) the Crossing Patrol Officer vacancy had been advertised but no applications received at the time of the meeting.

(ii) this matter be considered further by the Council at the next meeting.

(b) Heavy Goods Vehicles inappropriately using Pasture Lane and Chew Lane

Further to minute 101(f) of 14 December 2021, the Council considered the update and advice of the County Council's Highways Customer Communications Officer.

RESOLVED that:

- (i) the placement of the order for and installation as soon as possible of 'not suitable for heavy goods vehicles' notices be noted.
- (ii) the further advice concerning 'satnav' directions be noted, with thanks.

(c) Pasture Lane: Carriageway Height and Ruts

The Council considered correspondence from a Resident.

RESOLVED that Councillor Jeffels' offer to raise this matter with the County Council's Highways Customer Communications Officer be accepted, with thanks.

(d) Extension of the pavement and creation of a dropped kerb on the Byways side of B1261 Station Road, coming off the roundabout

Further to minute 45(a) of 14 September 2021, the Council considered correspondence received from the County Council's Highways Customer Communications Officer.

RESOLVED that it be noted the works were scheduled to commence on 28 February 2022.

123 THE QUEEN'S PLATIMUM JUBILEE CELEBRATIONS

Further to minutes 102(i)(2) & (ii) of 14 December 2021, the Council considered:

- (a) correspondence received from Irton Parish Council.
- (b) establishing a time limited 'task and finish' advisory Working Group of the Council.

RESOLVED that:

- (i) the correspondence be received, with thanks.
- (ii) a Queen's Platinum Jubilee Celebrations time limited 'task and finish' advisory Working Group of the Council be established to develop plans and co-ordinate arrangements.
- (iii) Councillor Wallis be a Member and the Chairman of the Working Group, and Councillors Elbourne and Mallory be Members of the Working Group.
- (iv) relevant guidance be circulated to Members and potential Members of the Working Group.
- (v) an initial informal meeting of the Working Group be convened.
- (vi) Terms of Reference be considered at the next meeting of the Council.

Councillor Stockdale joined the meeting at this stage.

124 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) Reports of County Councillor Jeffels:
 - (i) Update on illness reports in dogs of 19 January 2022.
 - (ii) Parish Notes - February No 1 of 2 February 2022.
- (b) Monthly Police Report.
- (c) Monthly Police Fraud Newsletter.
- (d) Scarborough Borough Council Budget Consultation 2022/23.
- (e) E-mail from a Resident - Managing local road verges (with embedded document).
- (f) E-mails from a Resident and the County Council's Public Rights of Way Officer.

RESOLVED that:

- (i) the reports and correspondence be received.
- (ii) further to minute 14(ii) of 4 May 2021, it be noted the broken footbridge on Public Footpath 30.20/10/1. would be replaced and, in the meantime, a temporary alternative route was being explored and an inspection of access to the existing public right of way undertaken.

125 PLANNING MATTERS**(a) Planning Applications****(i) Applications considered and resolved under delegation**

RESOLVED that the following planning application responded to and the response made to the Planning Authority since the last meeting, in the spirit of the specific urgency delegation under Standing Order 15(b)(xv) but foreshortened under minute 9 of 4 May 2021 be noted:

- (1) 21/02827/HS Erection of single storey rear extension and a single storey side extension, 1 Duncombe Close, Crossgates.

RESOLVED that:

- (a) no objection be raised.
- (b) concerning the single storey side extension, the Planning Authority be requested to give particular consideration to the parking of the applicants' 2 cars and caravan, given existing parking congestion in the immediate area.

(b) Public Rights of Way**(i) Footpath Nos.30.20/13 & 30.20/14, Land near Beacon Road, Seamer Modification Order 2021**

Further to minute 32 of 10 November 2020, the Council considered the Sealed Order and Order Map, and responding to the consultation.

RESOLVED that:

- (1) the modification be supported.
- (2) Linden Homes' Northfield Meadows Site Manager be written to, expressing concern due to trip hazards on pavements and roads which have not been made up, with a copy to the Borough Council's Planning Services Manager.

(ii) Section 257 Footpath Diversion Order - Footpath 30/20.5 Seamer Scarborough

The Council considered the Sealed Order and Order Map, and responding to the consultation.

RESOLVED that the diversion be objected to on the grounds of pedestrian safety, due to the need to cross the new access from Cayton Approach opposite Seamer Carr Road.

126 OUTSIDE BODIES

(a) Police Meeting

RESOLVED that this matter be deferred to the next meeting for a verbal report by the Vice-Chairman.

(b) Yorkshire Local Councils Associations (YLCA)

(i) Change.org petition for councils in England to have the choice to meet remotely

RESOLVED that the petition be noted, for consideration by Members as individuals.

(ii) Draft Structural Order for the North Yorkshire Council

RESOLVED that the Draft Structural Order be noted.

(iii) Scarborough Branch Meeting

RESOLVED that it be noted Councillors Wallis and Elbourne had submitted apologies to the last meeting of the YLCA Scarborough Branch.

127 FINANCIAL MATTERS

(a) Accounts for payment and income received

RESOLVED that the accounts received for payment and income received since the last meeting be approved.

(b) Section 106 Funding

Further to minutes 18(iii) of the meeting of Council Members of 11 January 2022 and 7(iii) of the Record of Decision Making of 12 January 2022, the Council considered verbal reports by Councillor Mallory and the clerk.

RESOLVED that it be noted:

- (i) the sums for the Linden Homes' Northfield Meadows Section 106 funding had been increased through amendment and inflation indexation.
- (ii) the first of 4 trigger points had recently been reached for Education funding to be released, each in excess of £21,000 for consideration by the County Council.
- (iii) the first of 2 trigger points was near but not yet reached for Health funding to be released, for consideration by the Clinical Commissioning Group.
- (iv) the first of 2 trigger points was near but not yet reached for Sports facilities funding to be released, each in excess of £75,750 for which the Parish Council would be consulted alongside the Borough Council's Sports Development Team.

128 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual (minute 131, below).
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) (minutes 129 - 134, below).
- (c) in respect of which a claim to legal professional privilege could be maintained in legal proceedings (minute 133, below).

129 GROUNDS MAINTENANCE CONTRACT 2022/23+

Further to minutes 18(ii) of the meeting of Council Members of 11 January 2022 and 6(ii) of the Record of Decision Making of 12 January 2022, the Council considered the tendered quotation received.

RESOLVED that JJ Harrison Landscapes Ltd's tendered quotation be accepted and the contract for the forthcoming year 2022/23 awarded accordingly, with an option to extend for a 2nd year by agreement of both parties, subject to inflation, for 2023/24.

130 OUTDOOR GYM EQUIPMENT

Further to minutes 18(ii) & (iii) of the meeting of Council Members of 11 January 2022 and 7(ii) & (iii) of the Record of Decision Making of 12 January 2022, the Council considered:

- (a) quotations received.
- (b) a verbal report by the clerk concerning the granting of a Licence by the Borough Council.

RESOLVED that:

- (i) Wicksteed Leisure Ltd be proceeded with as the Council's preferred provider for this project but for the Borough Council's park between Crab Lane/Long Lane/Magpie Garth, Crossgates only initially, subject to revised quotation and the granting of the Licence.
- (ii) a revised quotation be sought from Wicksteed Leisure Ltd for the following 4 items of equipment to be provided and installed, with grass matting:
 - (1) 2 x Space Walker.
 - (2) 1 x Skier
 - (3) 1 x Cycle
- (iii) the Borough Council's approval of a Licence on this basis be requested.
- (iv) the following be delegated to the clerk in consultation with the Chairman and Vice-Chairman:
 - (1) to accept a revised quotation, as specified, from Wicksteed Leisure Ltd.
 - (2) to agree a Licence with the Borough Council for the siting of the specified equipment.
 - (3) subject to acceptance of a revised quotation and agreement of a Licence, to place an order with Wicksteed Leisure Ltd.
- (v) to re-consider The Green based on this experience and the expectation of availability of additional funding in the relatively near future.

131 MARKET RENT AND MARKET (ASSET) VALUATIONS

Further to minutes 118 of 9 March 2021 and 49(d)(iv) of 14 September 2021, the Council considered:

- (a) a Letter of Review of the Market Valuation and Market Rent Valuation of the Council's property assets by Cranswicks.
- (b) reviewing non-agricultural rents.

RESOLVED that:

- (i) the Letter of Review be received.
- (ii) the increased market valuation of The Old School House be noted.
- (iii) no change be made to non-agricultural rents.
- (iv) rents be reviewed by the Council in January 2023, informed by a further Letter of Review by Cranswicks.
- (v) a full report be commissioned by Cranswicks for consideration in January 2024.

132 SEAMER AND CROSSGATES HEALTH & HISTORY TRAILS

Further to minute 83 of 9 November 2021, the Council considered a report by the Chairman of the Seamer and Crossgates Health & History Trails Working Group.

RESOLVED that:

- (i) the report be received, with thanks.
- (ii) the following be delegated to the clerk in consultation with the Chairman of the Seamer and Crossgates Health & History Trails Working Group / Vice-Chairman of the Council and the Chairman of the Council:

- (1) to increase the Council's Open Spaces budget and, therefore, the project budget by earmarking further Council reserves, within a limit of £1,000.
- (2) to approve the final works of the Working Group.
- (3) to seek and accept quotations for the project.
- (4) to request purchase orders of the Borough Council for the project.
- (5) to approve invoices and authorise payments for the project by the Borough Council and Parish Council, within budget.

133 LAND HOLDING

Further to minute 101(c) of 14 December 2021 and 9(c) of the meeting of Council Members of 11 January 2022, the Council considered a verbal report by the clerk.

RESOLVED that it be noted:

- (i) the Council's Solicitor had received the Council's documents from the Solicitors Regulation Authority.
- (ii) the Council's Solicitor had reviewed relevant documents.
- (iii) the Council's Solicitor's advice was awaited.

134 VEHICLE ACTIVATED SIGNS (VAS)

Further to minutes 101(c) of 14 December 2021 and 9(c) of the meeting of Council Members of 11 January 2022, the Council considered a verbal report by the clerk.

RESOLVED that it be noted:

- (i) relevant residents had been consulted about the proposed installations.
- (ii) the Installation Agreement had been received from the County Council for agreement under delegation.
- (iii) subject to quotation and the signing of the Installation Agreement by the County Council, the order would be placed under delegation.

The meeting closed at 9:17 pm

The next meeting of the Council will be held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL, on 8 March 2022 commencing at 7.00pm

Chairman

8 March 2022