



SEAMER PARISH COUNCIL

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MINUTES: of the Extraordinary Meeting of the Council held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD on 26 January 2022 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, D Raine, WH Smith, J Stockdale and J White;
3 members of the public and the clerk.

111 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of the meeting by Councillors H Mallory and V Milner (Vice-Chairman), and County Councillor D Jeffels, be received.
- (b) the previously circulated reasons given for absence by Councillors Mallory and Milner be approved.

112 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (a) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (b) no application for dispensation from restrictions on participation in discussion and/or voting was received.

113 MINUTES

RESOLVED that:

- (i) the previously circulated minutes of the meeting of Council Members held on 11 January 2022 be approved as a correct record and signed by the Chairman.
- (ii) the previously circulated Record of Decision Making of 12 January 2022 be noted.
- (iii) further to minutes 5 of the meeting of Council Members held on 11 January 2022 and 2 of the Record of Decision Making of 12 January 2022, the previously circulated minutes of the meeting of the Council held on 14 December 2021 be approved as a correct record and signed by the Chairman.

114 FINANCIAL MATTERS

(a) Revision of Budget 2021/22

Further to minutes 106(a)(ii) of the last meeting of the Council, 13(a) of the meeting of Council Members held on 11 January 2022 and 5(a) of the Record of Decision Making of 12 January 2022, the Council considered a report by the Clerk and Responsible Financial Officer, confirming the virements and earmarking of reserves within a Revised Budget for the current financial year 2021/22.

RESOLVED that the Revised Budget 2021/22 be approved.

(b) Budget and Precept 2022/23

Further to minutes 13(d) of the meeting of Council Members held on 11 January 2022 and 5(d) of the Record of Decision Making of 12 January 2022, the Council considered the budget and precept for the forthcoming financial year, 2022/23.

RESOLVED that:

- (i) the budget for the forthcoming financial year April 2022 to March 2023 be approved.
- (ii) the Council's precept for 2022/23 be set, as for 2021/22 and 2020/21, at £21,000.

(c) Review of the effectiveness of the Council's system of internal control

Further to minutes 75(e) of the meeting of the Council held on 12 January 2021, 13(f) of the meeting of Council Members of 11 January 2022 and 5(f) of the Record of Decision Making of 12 January 2022, and under Financial Regulation 1.5, the Council considered the effectiveness of its system of internal control.

RESOLVED that:

(i) it be noted:

- (1) further to minute 113(a)&(b) of the meeting of the Council of 9 March 2021, the Council had fully implemented internet banking.
- (2) further to minutes 113(b) of the meeting of the Council of 9 March 2021, 13(e) of the meeting of Council Members of 11 January 2022 and 5(e) of the Record of Decision Making of 12 January 2022, the Council had approved and adopted updated Financial Regulations governing developments in the use of internet banking, financial reporting and delegations.
- (3) with thanks, Councillor Stockdale had verified reconciliations of the Council's bank account with a copy of the cash book and original bank statements under Financial Regulation 2.2, confirming no anomalies:
 - (a) to 31 March 2021 on 10 April 2021.
 - (b) to 31 August 2021 on 22 September 2021
 - (c) to 30 November 2021 on 16 December 2021.
- (4) further to minutes 17(c) of the Annual Meeting of the Council of 4 May 2021 and 49(a) of the meeting of the Council of 14 September 2021, the Council had received a satisfactory Internal Audit Report and External Auditor Report & Certificate for the previous financial year 2020/21.
- (5) further to minute 51 of the meeting of the Council of 14 September 2021, the Council had appointed an Internal Auditor for the current financial year 2021/22.
- (6) further to minutes 49(d), 67(b) and 106(a) of the meetings of the Council of 14 September, 12 October and 14 December 2021, respectively; 13(a) of the meeting of Council Members of 11 January 2022, 5(a) of the Record of Decision Making of 12 January 2022 and 114(a) of this meeting, and under Financial Regulations 4.4 & 4.10, the Council regularly reviewed its budget and commitments, and approved virements and the earmarking of reserves within revised budgets for the current financial year.

(ii) the Council consider its system of internal control to be effective.

115 PUBLIC PARTICIPATION

The following matter was raised by members of the public, at the Chairman's discretion:

- (a) The discarding of dog faeces by dog walkers and someone then throwing this onto private land on Meads Lane.

RESOLVED that it be noted:

- (i) the Borough Council had been informed by the resident.
- (ii) the resident be advised to report the matter to the Police.

The meeting closed at 7:12 pm

The next meeting of the Council will be held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD, on 8 February 2022 commencing at 7.00pm

Chairman

8 February 2022