



# SEAMER PARISH COUNCIL

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## RECORD OF DECISION MAKING 12 JANUARY 2022

### following a Meeting of Council Members 11 January 2022

#### DECISION MADE BY THE CHAIRMAN

##### 1 EXTRAORDINARY MEETING

To convene an Extraordinary Meeting of the Council to be held before 31 January 2022 for the transaction of essential business.

#### DECISIONS MADE BY THE CLERK UNDER DELEGATION BY THE COUNCIL in consultation with the Chairman and Vice-Chairman under minute 9 of the meeting of the Council held on 4 May 2021

##### 2 MINUTES

RESOLVED that, further to minute 5 of the meeting of Council Members, the previously circulated minutes of the meeting of the Council held on 14 December 2021 be considered for approval and signing as a correct record at the extraordinary meeting of the Council.

##### 3 CODE OF CONDUCT

RESOLVED that, further to minute 6 of the meeting of Council Members, the updated Code of Conduct be approved and adopted.

##### 4 HIGHWAYS

###### (a) Inconsiderate and dangerous parking in School House Drive

RESOLVED that, further to minute 9(e)(ii) of the meeting of Council Members, the resident be replied to advising:

- (i) the Council would observe the situation and consider any further related matters.
- (ii) any apparently abandoned vehicles or road traffic offences, including parking too close to the junction, be reported directly to the Police.

##### 5 FINANCIAL MATTERS

###### (a) Revision of Budget 2021/22

RESOLVED that, further to minute 13(a) of the meeting of Council Members, the Revised Budget 2021/22 be considered for approval at the extraordinary meeting of the Council.

###### (b) Accounts for payment and income received

RESOLVED that, further to minute 13(b) of the meeting of Council Members, the accounts received for payment and income received since the last meeting be approved.

###### (c) Model Agreement 2022/23

RESOLVED that, further to minute 13(c) of the meeting of Council Members, the revised Model Agreement estimates for 1 April 2022 to 31 March 2023 be approved.

###### (d) Budget and Precept 2022/23

RESOLVED that, further to minute 13(d) of the meeting of Council Members:

- (i) the budget for the forthcoming financial year April 2022 to March 2023 be considered for approval at the extraordinary meeting of the Council.
- (ii) the Council's precept for 2022/23 be considered for approval at the extraordinary meeting of the Council.

###### (e) Financial Regulations

RESOLVED that, further to minute 13(e) of the meeting of Council Members, the updated Financial Regulations be approved and adopted.

**(f) Review of the effectiveness of the Council's system of internal control**

RESOLVED that, further to minute 13(f) of the meeting of Council Members, under Financial Regulation 1.5 the Council review the effectiveness of its system of internal control at the extraordinary meeting of the Council.

**6 GROUNDS MAINTENANCE CONTRACT 2022/23+**

RESOLVED that, further to minute 17 of the meeting of Council Members,

- (i) the Schedules 1 – 3 be approved.
- (ii) quotations be sought for 2022/23 for consideration at the next meeting of the Council, with an option to extend for a 2nd year by agreement of both parties, subject to inflation, for 2023/24.

**7 OUTDOOR GYM EQUIPMENT**

RESOLVED that, further to minutes 12(a) & 18 of the meeting of Council Members:

- (i) Members recommend 3 items of equipment to the clerk on or before 23 January 2022.
- (ii) the clerk then be delegated to seek:
  - (1) quotations for 3 items of equipment, to be sited at each of the 2 sites (6 items in total).
  - (2) the Borough Council's granting of a Licence for the siting of the specified 3 items of equipment at its park between Crab Lane/Long Lane/Magpie Garth, Crossgates.  
for consideration at the next meeting of the Council.
- (iii) the timing of availability of Section 106 funding for off-site community development from the Linden Homes Northfield Meadows development be explored and considered by the Council concerning this matter.

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*Chairman*

13 January 2022

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Clerk and Responsible Financial Officer  
Proper Officer

13 January 2022